

**EAST TROY COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Meeting Minutes – January 14, 2013**

The East Troy Community School District Board met in regular session on January 14, 2013. The meeting was called to order by President, Brian Wexler at 7:01 p.m. followed by the Pledge of Allegiance. Board members present were Murry Mitten, Martha Bresler, Dawn Buchholtz, Mike Zei and Brian Wexler. Also present were Dr. Chris Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators, five guests and one reporter.

Brian Wexler read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

***IV. APPROVAL OF AGENDA AS POSTED***

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A motion was made by Dawn Buchholtz and seconded by Mike Zei for approval of the agenda. Motion carried unanimously.

***V. APPROVAL OF MINUTES ON DECEMBER 10, 2012 REGULAR MEETING, DECEMBER 17, 2012 SPECIAL MEETING AND JANUARY 2, 2013 SPECIAL MEETING***

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A motion was made by Dawn Buchholtz and seconded by Mike Zei to approve the minutes of the December 10, 2012 regular meeting, December 17, 2012 special meeting and January 2, 2013 special meeting. Motion carried unanimously.

***VI. PUBLIC PARTICIPATION PER BOARD POLICY***

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No items submitted.

***VIII. ADMINISTRATIVE REPORTS***

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**A. District Administrator Report:**

- i. Dr. Hibner presented a brief video on STEM programming, project based learning, technology use to assist with daily learning, and global literacy throughout the district from Hopkins public schools and discussed how the East Troy School District is striving to implement many of these initiatives toward ensuring a personalized learning environment for each and every child.
- ii. Dr. Hibner read the official legal notice announcing the upcoming April 2013 election for the School Board seats currently held by Dawn Buchholtz and Brian Wexler. In addition to the

incumbents declaring candidacy, Dr. Hibner communicated Ted Zess and Charles Harwood have also declared candidacy.

- iii. Dr. Hibner stated that the Open Enrollment dates for the 2013-2014 school year are February 4, 2013 through April 30, 2013.
- iv. Dr. Hibner reminded the Board of the WASB Convention held January 23-24 and reviewed several of the breakout sessions (embedding technology in daily learning practices, utilizing technology to support learning 24/7, controlling health insurance, raising student achievement on a daily basis through quality practices, etc.) that will occur at the Convention.
- B. Business Manager Report: Sue Brunner, Food Service Director presented an update pertaining to the East Troy food service program and the adjustments that are being made due to new state regulations. Sue Brunner explained how the District has been adjusting calorie and sodium counts, grain/protein intakes and have been introducing fresh and frozen fruits and vegetables into the meal programs. Kathy Zwirgzdas and Chris Hibner applauded Sue Brunner and the food service staff for their proactive efforts to improve the East Troy food service program.
- C. Director of Instruction Report: No items submitted.
- D. Student Representative Report:
  - i. Dani Stemper stated that the girls basketball team is currently ranked 2<sup>nd</sup> in state and the boys basketball team is currently ranked 5<sup>th</sup> in state. Brett Harper also reviewed the Holiday Raffle and explained that half of \$535 will be donated to the United Way of Walworth County.
  - ii. Brett Harper recapped the Bingo fundraiser which proceeds were donated to the United Way of Walworth County. Brett also explained that finals will be held from January 22, 2013 through January 24, 2013

## ***IX. FINANCIAL REPORT***

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A motion was made by Martha Bresler and seconded by Dawn Buchholtz to approve the November 2012 payments in the amount of \$1,504,640.02 and receipts in the amount of \$269,933.76 as reflected on the financial statements. Motion carried unanimously.

## ***X. DISCUSSION/ACTION ITEMS***

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- A. Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed 19 million:

A motion was made by Mike Zei and seconded by Dawn Buchholtz that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$19,000,000 for the public purpose of safety and security improvements at district buildings; constructing auditorium, classroom and kitchen/cafeteria/office additions to and

remodeling, renovation and improvement projects at the high school; repair, maintenance and improvement projects at Leona Doubek Elementary School; and acquiring furnishings, fixtures and equipment. Motion carried unanimously.

- B. Resolution providing for a referendum election on the question of the approval of an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed 19 million: A motion was made by Mike Zei and seconded by Dawn Buchholtz to approve a resolution providing for a referendum election on the question of the approval of an initial resolution authorizing the issuance of general obligation bonds in an amount not to exceed 19 million. Motion carried unanimously.
- C. Overnight field trip for Jazz Band: No motion was made.
- D. Provide Update Regarding Safety Plans and Recommendation(s) to the Entrance of Each Facility: Administration recapped a meeting that was held prior to the Sandy Hook tragedy that assessed the safety and security protocols with local police. A motion was made by Brian Wexler and seconded by Dawn Buchholtz authorizing the District to immediately move forward with security modifications to each building's entrances as presented by administration. Motion carried unanimously.
- E. Grad Requirements: A motion was made by Dawn Buchholtz and seconded by Mike Zei to approve the increase of one math credit and one science credit to be included in the graduation requirement, beginning with the graduating class of 2017. Motion carried unanimously.
- F. Course Proposal-Introduction to Engineering Design (PLTW): A motion was made by Dawn Buchholtz and seconded by Murry Mitten to approve the high school course Introduction to Engineering Design as presented by administration. Motion carried unanimously.
- G. Course Proposal-Math Support Course: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the high school course Math Support Course as presented by administration. Motion carried unanimously.
- H. Policy 720 and Administrative Rule 720 – Safe and Healthful Facilities Policy: A motion was made by Dawn Buchholtz and seconded by Mike Zei to approve revisions of Policy 720 and Administrative Rule 720 – Safe and Healthful Facilities Policy. Motion carried unanimously.
- I. Approval of June 30, 2012 Audit Report: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the June 30, 2012 Audit Report. Motion carried unanimously.
- J. Staffing Resignation: A motion was made by Dawn Buchholtz and seconded by Martha Bresler to approve the resignations of Vicki Davis and Richard Drozewski. Motion carried unanimously.

The Board extended their gratitude for the many years of service of both Vicki Davis and Richard Drozewski.

- K. Update Regarding Townline and ES Intersection: Kathy Zwirgzdas reported on the feasibility of various options for controlling traffic during AM and PM student release times. Extending police liaison duties to controlling the intersection was presented as an option to review.
- L. Parent Request/Consideration Pertaining to Student Disciplinary Issue: Item moved to executive session.
- M. Preliminary Staffing Proposals: Item moved to executive session.
- N. Open Enrollment Exception Request Per New Wisconsin Statute: Item moved to executive session.

#### ***XI. POLICY REVIEW AND DEVELOPMENT:***

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- A. The Board discussed and reviewed Policy 753 School Anti-Idling Policy.
- B. Policy: General Transportation (2<sup>nd</sup> Reading): Item was tabled.
- C. School Visitor Procedures (1<sup>st</sup> Reading): The Board discussed creating a Board policy and procedures for school visitors.

#### ***XII. COMMUNICATIONS/ANNOUNCEMENTS***

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Chris Hibner explained the Statewide Student Information System (SSIS) is between Skyward and Infinite Campus; the East Troy School District currently uses Skyward and if the SSIS becomes Infinite Campus, there will be a transition period which may result in a potential cost to the District.

Kathy Zwirgzdas gave the Board information on regulations they have to adhere to during a referendum election.

#### ***XIII. BOARD OF EDUCATION – FUTURE ITEMS:***

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No items submitted.

#### ***XIV. ADJOURN TO EXECUTIVE SESSION***

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A motion was made by Dawn Buchholtz and seconded by Mike Zei to adjourn. Murry Mitten, aye; Martha Bresler, aye; Mike Zei, aye; Dawn Buchholtz, aye; Brian Wexler, aye. Motion carried unanimously. Meeting adjourned at 9:35 p.m.

#### ***XV. RECONVENE TO OPEN SESSION***

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A motion was made by Mike Zei and seconded by Martha Bresler to reconvene to open session at 10:55 p.m. Motion carried unanimously.

Parent Request/Consideration Pertaining to Student Disciplinary Issue: A motion was made by Mike Zei and seconded by Murry Mitten to keep expulsion order in affect. Motion carried unanimously.

Open Enrollment Exception Request Per New Wisconsin Statute: A motion was made by Dawn Buchholtz and seconded by Murry Mitten to approve an open enrollment exception request. Motion carried unanimously.

#### ***XVI. ADJOURNMENT***

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A motion was made by Mike Zei and seconded by Murry Mitten to adjourn. Motion carried unanimously. Meeting adjourned at 10:57 p.m.

Respectfully submitted,  
Mike Zei